



Day Conference Rates 2018

Full Day Conference Rate

R425.00 per person includes:

Venue & set up

2 x Course lunch at The Stellenbosch Kitchen, incl. 1 x juice

2 x Tea/coffee

1 x Tea/coffee breaks with snacks

Data projector, PA system & standard equipment

2 x Mineral waters, mints & stationery

Complimentary Wi-Fi

Half Day Conference Rate

R395.00 per person includes:

Venue & set up

2 x Course lunch at The Stellenbosch Kitchen, incl. 1 x juice

1 x Tea/coffee

1 x Tea/coffee breaks with snacks

Data projector, PA system & standard equipment

2 x Mineral waters, mints & stationery

Complimentary Wi-Fi

Seating Arrangements

Cinema	Board Room	U-Shape	School Room
36 pax	22 pax	17 pax	23 pax

Accommodation & Conference Rates 2018

Bed & Breakfast

Full Day Conference including Bed & Breakfast		
Room Type	1 Jan '18 - 31 Dec '18	
	Single	Double
Petite Room (5)	R1,145.00	R1,570.00
Classic Room (25)	R1,385.00	R1,810.00
Luxury Room (6)	R1,465.00	R1,890.00
Studio Apartment (2)	R1,465.00	R1,890.00
Two Bedroom Apartment (2)	R1,840.00 + (Persons x R425.00)	
Luxury Two Bedroom Apartment (2)	R2,080.00 + (Persons x R425.00)	
Three Bedroom Apartment (1)	R2,320.00 + (Persons x R425.00)	

Half Day Conference including Bed & Breakfast		
Room Type	1 Jan '18 - 31 Dec '18	
	Single	Double
Petite Room (5)	R1,115.00	R1,670.00
Classic Room (25)	R1,355.00	R1,990.00
Luxury Room (6)	R1,435.00	R2,070.00
Studio Apartment (2)	R1,435.00	R2,070.00
Two Bedroom Apartment (2)	R1,840.00 + (Persons x R395.00)	
Luxury Two Bedroom Apartment (2)	R2,080.00 + (Persons x R395.00)	
Three Bedroom Apartment (1)	R2,320.00 + (Persons x R395.00)	

Accommodation & Conference Rates 2018

2x Course Dinner, Bed & Breakfast

Full Day Conference including 2 x Course Dinner, Bed & Breakfast		
Room Type	1 Jan '18 - 31 Dec '18	
	Single	Double
Petite Room (5)	R1,395.00	R2,230.00
Classic Room (25)	R1,635.00	R2,550.00
Luxury Room (6)	R1,715.00	R2,630.00
Studio Apartment (2)	R1,715.00	R2,630.00
Two Bedroom Apartment (2)	R 1,840.00 + (Persons x R675.00)	
Luxury Two Bedroom Apartment (2)	R 2,080.00 + (Persons x R675.00)	
Three Bedroom Apartment (1)	R 2,320.00 + (Persons x R675.00)	

Accommodation & Conference Rates 2018

3x Course Dinner, Bed & Breakfast

Full Day Conference including 3 x Course Dinner, Bed & Breakfast		
Room Type	1 Jan '18 - 31 Dec '18	
	Single	Double
Petite Room (5)	R1,465.00	R2,930.00
Classic Room (25)	R1,705.00	R2,690.00
Luxury Room (6)	R1,785.00	R2,770.00
Studio Apartment (2)	R1,785.00	R2,770.00
Two Bedroom Apartment (2)	R1,840.00 + (Persons x R745.00)	
Luxury Two Bedroom Apartment (2)	R2,080.00 + (Persons x R745.00)	
Three Bedroom Apartment (1)	R2,320.00 + (Persons x R745.00)	

Additional Charges	
Venue hire only	R2,500.00
Venue hire Half day	R1,500.00
Tea/coffee only	R22.00 per person
Tea/coffee snacks	R55.00 per person
2 x Course Dinner	R250.00 per person
3 x Course Dinner	R320.00 per person
Additional equipment	On request

Minimum Venue hire of R 1,500.00 for groups less than 15 delegates

Mandatory 10% gratuity for ACC and Conference bookings on Food & Beverage

Terms and Conditions

*Groups of less than 10 delegates, an additional venue fee of R500.00 per day will be charged (only applicable to our packages).
All prices are inclusive of VAT and are subject to change without notice.*

Bookings Confirmation & Deposit

Please contact The Stellenbosch Hotel on 021 887 3644 or email to fom@stellenboschhotel.co.za to check the availability of the venue for your requested date.

To secure the venue and the date for the function, a non-refundable deposit of 50% of the total cost is required.

The deposit is payable within 7 days, after which these dates and venue will be reopened for other interested parties.

Final Payment

The balance is due 30 working days before the function. The Stellenbosch Hotel reserves the right to cancel all bookings should the balance not be paid in time. All additional expenses incurred are to be settled in full, prior to departure.

Queries relating to a particular invoice will not be a sufficient reason for withholding payment on any other invoice.

Cancellation Policy

The following amounts will be charged to the client:

Deposit 7 days after confirmation - 50% non-refundable deposit

90 - 30 days prior to arrival - 100 % of the value of the reservation

The amount charged for total cancellation of the event will be determined by either the cancellation policy or the non-refundable deposit (whichever is greater). In case of full cancellation, the Cancellation Fee will interest of 1% above prime rate per month until paid.

Rates

Rates are valid for the validity period stated in this package. The Stellenbosch Hotel reserves the right to change prices, in line with price movements in the market, for dates outside the validity period.

Times

Unless otherwise agreed with The Stellenbosch Hotel, all day conferences must end at 17h00

Liability

The Stellenbosch Hotel accepts no responsibility for:

Any loss, damage or injury to client, their guests or any of their belongings. Items delivered by the client for the function are the clients responsibility.

Inability to perform due to power outages, strikes, or natural disasters. The client, his/her guests or employees will be liable for any damage or injury caused to *The Stellenbosch Hotel* and/or its employees.

Damages to Property of The Stellenbosch Hotel

The Client shall be responsible for all liabilities, losses, demands, damages, costs and expenses, including (without limitation) property damages and/or personal injuries suffered or incurred by The Stellenbosch Hotel or any employee or staff member of the Hotel.

Smoking Policy

Smoking is not permitted in the conference venue.